



Proclamation

Administrative professionals in Hawai‘i and across the nation are valued as dedicated executive assistants who possess a mastery of office skills and perform their jobs with commitment to the highest standards. They are key members of management teams in both the public and private sectors, carrying out essential tasks that keep organizations running smoothly.

The work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and vital office management responsibilities.

Founded in 1942, the International Association of Administrative Professionals (IAAP) seeks to elevate the standards of all administrative professionals and to promote their working relationships with management through continuing education, authorized programs and publications. The IAAP currently represents more than 40,000 members and affiliates organized in nearly 600 chapters worldwide.

Each year since 1952, the IAAP has celebrated *Administrative Professionals Week* during the last week of April to recognize the valuable contributions of office support staff in business and government, and to encourage students to consider secretarial careers. This year’s observance, themed “Shaping the Future,” showcases how career-minded administrative professionals handle increasingly advanced roles and look toward the future by recognizing the importance of lifelong learning.

During *Administrative Professionals Week*, *Administrative Professionals Day* will be observed on April 25, and the No Ka ‘Oi Chapter of the IAAP will host its annual division meeting at the Maui Beach Hotel from April 27 through 29.

THEREFORE, I, LINDA LINGLE, Governor, and I, JAMES R. “DUKE” AIONA, JR., Lieutenant Governor of the State of Hawai‘i, do hereby proclaim **April 22 through 28, 2007**, as

ADMINISTRATIVE PROFESSIONALS WEEK

in Hawai‘i, and thank administrative professionals for their valuable contributions to their workplaces and our state.

DONE at the State Capitol, in the Executive Chambers, Honolulu, State of Hawai‘i, this ninth day of April 2007.

Linda Lingle
Governor, State of Hawai‘i

James R. “Duke” Aiona, Jr.
Lieutenant Governor, State of Hawai‘i